



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance Minutes
Regular Meeting
Wednesday, December 04, 2013
Town Hall - 7:00 P.M.**

NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

2013 DEC - 6 PM 3:21

RECEIVED
COLCHESTER, CT

MEMBERS PRESENT: Rob Tarlov, Rob Esteve, Thomas Kane, Art Shilosky, John Ringo and James McNair

OTHERS PRESENT: First Selectman Gregg Schuster, Maggie Cosgrove, Chief Cox, Don Lee, Paul Giudice, Greg Cordova, Cindy Praisner, Ryan Blessing and Kurt Frantzen(arrived 8:55 p.m.)

1. CALL TO ORDER

Chairman R. Tarlov called the Wednesday, December 4, 2013 meeting to order at 7:00 p.m.

2. APPROVAL OF MINUTES: Regular meeting – November 20, 2013

Tabled to next meeting due to incorrect dated meeting minutes attached to meeting packet.

3. ADDITIONS TO THE AGENDA

None

4. CITIZENS COMMENTS

None

5. C3 UPDATE

C. Praisner, Early Childhood Coordinator, gave a presentation that included the following:

- What Readiness Looks Like
- The need to invest and help children in the early years
- How investment in people is made
- What C3 is doing
- C3 Financial Sustainability

C. Praisner also gave an overview of what has been received through the Discovery Grant and what will be offered in the future, the projected budget for next year and the solutions they are pursuing.

6. AMBULANCE INCENTIVE REVIEW

Chief Cox presented the ambulance staffing incentive program to date which continues to be a success and the funds that are needed to continue the program through the remaining budget year. First Selectman Schuster stated the supplemental appropriation will be presented at the next Board of Selectman meeting for approval. R. Tarlov stated the Board of Finance will take action at the next Board of Finance meeting.

7. BY-LAWS REVIEW – Discussion and Possible Action – specifically section

R. Esteve **MOTIONED** to reword Article 6. Meetings Section 8. to “The dates of Board meetings for the following year shall be set by vote from the members of the Board present at one of the November regular meetings and the forwarded to the Town Clerk prior to year end.” **SECONDED** by A. Shilosky. All members present voted in favor, **MOTION CARRIED**.

R. Esteve **MOTIONED** to reword Article 8. Committees/ Liaison Assignments Section 3. to “Liaisons to the Departments, Boards and Commissions overseen by the Board will be assigned by the Chair at the first meeting subsequent to the second Monday after a municipal election or as necessary following vacancies.” **SECONDED** by J. McNair. All members present voted in favor, **MOTION CARRIED**.

8. 2014 MEETING DATES – Discussion and Possible Action

None

9. DEPARTMENT REPORTS

a. Finance Department

None

b. Treasurer

None

c. Tax Collector

None

10. FIRST SELECTMAN'S REPORT

a. Transfer Requests

None

b. First Selectman's Update

First Selectman Schuster stated that this Saturday the Sleigh Bells Arts & Crafts Fair will be held at Bacon Academy from 9:00am to 4:00pm, Senior Center Holiday Fair will be held at the Senior Center at 9:00am, Senator Lineres will be hosting a toy drive at CVS from 12:00pm to 2:00pm and the Holiday Homecoming with the tree lighting ceremony will be held at the Town Green starting at 4:30pm. First Selectman Schuster also stated that another buyer has appeared and made an offer on the Slembeck Farm property. The previous deal is no longer in play.

11. CORRESPONDENCE

None

12. LIAISONS: REPORTS and 2014 ASSIGNMENTS

T. Kane reported that Planning & Zoning started their public hearings on zoning tonight and there is potential for commercial growth in town. R. Esteve attended the BOE Finance Committee meeting and the BOE budget to date looks good, the health insurance continues to get well and the number of students who attend other schools out of district has increased. A. Shilosky reported the police department has ordered a new cruiser and he reported to the Police Commission his concerns when he went on a ride-along with two officers. R. Tarlov reported that Youth Services had a new employee on probation who unfortunately did not work out and discussion was had at the Youth Services meeting regarding local stores selling drug paraphernalia.

13. NEW BUSINESS

a. Discussion of current process for additional appropriations, atypical expenditures, line item overages, transfer requests between departments, etc.

R. Tarlov stated all board members should have received an email from First Selectman Schuster regarding starting points and options. First Selectman stated the Charter states that any transfer must be approved by the Board of Finance and the Board of Selectman. Discussion was had regarding putting a policy in place on how to handle future transfers. First Selectman Schuster stated he will work on a policy and Chairman Tarlov stated the board members will work on ideas and discussion will continue at the January meeting.

b. Town Staffing Presentation by 1st Selectman

First Selectman Schuster presented "Utilization of Resources" that included three concepts; Share Assigned Staff, Floater Employee and Customer Service Model. Discussion was had on all three options. All board members felt option #3 has potential. First Selectman Schuster stated he will alert the Board of Selectman on option #3.

14. OLD BUSINESS

a. BOS Operations Committees: work done with members of BOF and the Bacon Trustees
None

b. Building Project – update and possible discussion
Tri-Board meeting is scheduled for December 11, 2013 to discuss.

c. Discussion and Possible Action on future Elected Officials Compensation Process
None

d. Discussion of 2014 Budget Process
None

15. CITIZENS COMMENTS

K. Frantzen stated he attended the Planning & Zoning public hearing meeting on changes in zoning and regulations and voiced his concern that Planning & Zoning has not considered the financial implications in changing zoning in town and the impact on the grand list.

16. ADJOURNMENT

J. McNair **MOTIONED** to adjourn at 9:57 p.m. **SECONDED** by A. Shilosky. All members present voted in favor, **MOTION CARRIED**.

Respectfully Submitted,

Gina Santos, Clerk